



**Sacramento County
Office of the Assessor**

Kathleen Kelleher, Assessor
John Solie, Assistant Assessor

Personal Property Division
3701 Power Inn Road, Suite 3000
Sacramento, CA 95826-4329
www.assessor.saccounty.net

THIS IS A VALID BILL AND CANNOT BE CANCELLED BY THE DEPT OF FINANCE. YOU ARE RESPONSIBLE FOR THIS BILL IF YOU OWNED, CLAIMED, POSSESSED, CONTROLLED, OR MANAGED THE PROPERTY ON JANUARY 1ST FOR THE YEAR ASSESSED. THIS VALID BILL MUST BE PAID USING THE ENCLOSED ENVELOPE.

Please complete this form if there is any change to your business, vessel, or airplane, and return it with your payment to the Finance Department. **Signature information, telephone number, parcel number (from the bill), class no. (from the bill), and name (as shown on the bill) MUST BE PROVIDED.** This information will be forwarded to the Assessor's Office.

PARCEL NUMBER AS SHOWN ON THE BILL					CLASS #

NAME AS SHOWN ON THE BILL (TO MAKE A NAME CHANGE - SEE BELOW)

BOAT/AIRCRAFT NO. (IF APPLICABLE)	BILL NUMBER ON BILL

Please check the appropriate box (or boxes) and complete the information requested:

CLOSED _____
(Effective Date) **(Provide Assessor with information regarding the disposition of taxable property)** _____

OWNER CHANGE _____
(Effective Date) **TO:** _____
(New Owner Name)

BUS. NAME CHANGE _____
(Effective Date) **TO:** _____
(New Business Name if applicable)

LOCATION CHANGE _____
(Effective Date) **TO:** _____
(Address)

(City/State/Zip)

MAILING ADDRESS CHANGE _____
(Effective Date) **TO:** _____
(Mailing Address)

(Mailing City/State/Zip)

Date: () _____

(Signature of Owner) (Daytime Telephone Number)

(Print Owner's Name) (Alternate Daytime Telephone Number if any)

This form cannot be used to cancel a tax bill. For assistance please look on the bill for the class number and call the appropriate telephone number listed below:

PERSONAL PROPERTY (class #'s 12, 14, 20, 25, & 40) (916) 875-0730	EXEMPTIONS - VETERAN/WELFARE (class # 22) (916) 875-0720
MARINE/AIRCRAFT (class #'s 17, 18, 19, 60, & 79) (916) 875-0740	REAL PROPERTY (class #'s 01, 02, 03, 16, & 44) (916) 875-0700
LEASING (class #'s 15, 27, & 28) (916) 875-0745	

